



GATEWAY 2010 APPLICATION FORM



To be completed and handed in to Gateway Office (Mrs Mehrtens) by Friday 30 October

Introduction

Gateway is a programme that allows senior students to continue with school studies towards NCEA while also experiencing 'structured learning' in a chosen workplace. In general students spend 1 day per week in the workplace and have 2-3 timetabled periods per week at school to catch up on missed work or work on Gateway related units.

The great thing about Gateway is that you can work towards a career while still at school, receiving funding for courses and assessment you will find interesting and relevant.

Why do I have to apply for Gateway?

- Only 20 places available for Gateway funding
- We only want students considered 'workplace ready'. That is students who:
 - have a "can do" attitude
 - are mature enough to represent Roncalli College in a responsible manner
 - are interested in gaining skills/experience towards a chosen career
- We want you to complete 'stage 1' before 2010. This involves developing a Career Plan and C.V.

How to get accepted on to Gateway

Steps:

1. Complete application form by due date (top 25 applicants selected move onto step 2).
2. Attend an interview with parents/caregivers and Gateway Coordinator (bring a copy of your most recent school report).
3. Complete Career Plan 1 and Career Plan 2 by December 2009 (7 credits level 2). note: Career Plans 1 & 2 are self-directed 'Careers and Training' course investigation resources completed at school with Mr King.
4. Complete Curriculum Vitae by December 2009.
5. Final selection of students is based on Career Plan and C.V. (5 students go on a waiting list ie. we can accept new students onto course as others graduate during the year...get a job etc.)

Questionnaire

Please complete all sections

Section 1: Background Information

Name _____

Age (current years/months) _____

Gender _____

Home address _____

Contact details: phone _____
cellphone _____
email _____

Parents/Caregivers names _____

Mode of transport ie. own vehicle etc _____

Hobbies and out of school interests.

Section 2 : Academic History and achievements

Years at Roncalli College _____

Previous High School (if applicable) _____ and reasons
changed _____

School based qualifications/certificates/awards gained to date.

Work based qualifications (include Polytech Courses etc) that have occurred outside school ie. drivers licence, First Aid certificate...).

Work based contacts – list 5 friends/family contacts that you could use for possible work reference or work experience.

Employer Name	Relationship to me	Type of work

Section 4 : Goals and Expectations

List 3 possible **career pathways** you would like to follow at this point in time and give a **reason** why you chose this option.

- 1) _____

- 2) _____

- 3) _____

Don't worry... these choices may and often do change as we get to experience what it is really like!!

Qualifications you would like to achieve while still at school.

Other **sporting/cultural goals** still in mind before leaving school.

Section 5 : **Work Related Attitudes**

a) What do you think are the **3 most important** qualities an employer looks for in an employee and **why**. ie reliable / punctual

1. _____

2. _____

3. _____

b) List **5 skills** you can offer an employer – explain each one briefly ie: manners / communication skills.

1. _____
2. _____
3. _____
4. _____
5. _____

c) A key criteria for acceptance onto Gateway is to be described as '**workplace ready**' – what do you think this means?

d) What do **you** expect to get out of your experience in the workplace? (usually 1 day per week).

e) How would you **manage** 1 day per week on work placement over Terms 1,2,3 and still keep up with studies in other subjects at school? Remember – still have to aim for NCEA.

Parents/Caregivers comments please

Thank you for completing this application form: Return it to the Gateway Office (Mrs Mehrtens) by Friday 30th October.